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Warehousing * Transportation * Packaging

March 18, 2020

Dear States Logistics visitor,

SAFETY is a core value at States Logistics. In light of the recent coronavirus (COVID-19) outbreak, we are taking additional precautions for the safety of our team members and to limit any foreign contamination or potential exposure to COVID-19. These precautions include:

- Increasing our cleaning practices and supplies at our facilities.
- Elevating awareness and importance of Good Manufacturing Practices (GMP), specifically related to health and personal hygiene.
- Limiting team member travel.
- Limiting visitors to our locations based on COVID-19 risk.

As you or a member of your team visits our facility, we will require each person to address a set of questions on our “Visitor Health Questionnaire” adjacently posted – relating to exposure to the coronavirus or flu like symptoms.

If any of our visitors are showing the signs of flu symptoms (e.g. fever, coughing, shortness of breath, sore throat), they are NOT allowed to enter our facility.

If visitors (or an immediate family member of the visitor) have visited a [level 3 region](#) or have come into contact with someone who has COVID-19, within the last two weeks, they are NOT allowed to enter our facility.

If after 14-days and subsequently no COVID-19 symptoms arise, we will allow the visitor into our facility.

Thank you for doing your part to ensure your safety and the safety of those around you. For additional information around the coronavirus, visit the [CDC website](#).

Regards,

Daniel Monson

CEO